

SAN MATEO



# LOCAL AGENCY FORMATION COMMISSION

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## Action Minutes San Mateo Local Agency Formation Commission Meeting August 19, 2020

Chair Cosgrove called the Wednesday, August 19, 2020 meeting of the Local Agency Formation Commission (LAFCo) to order at 2:30 pm via Zoom in accordance with Executive Order N-29-20 and N-33-20 due to COVID 19.

### 1. Roll Call

Members Present: Commissioners Ann Draper, Rich Garbarino, Ric Lohman, Don Horsley, Mike O'Neill, Vice Chair Warren Slocum and Chair Joshua Cosgrove.

Alternate Commissioners Jim O'Neill, Harvey Rarback and Kati Martin were also present.

Chair Cosgrove introduced Tim Fox, LAFCo's new legal counsel. He also thanked Rebecca Archer for her service to LAFCo for the last 8 years.

Staff Present: Martha Poyatos, Executive Officer  
Rob Bartoli, Management Analyst  
Tim Fox, Legal Counsel  
Angela Montes Cardenas, Commission Clerk  
Janneth Lujan, Planning Commission Secretary

### 2. Consent Agenda

- a. Approval of Action Minutes: July 15, 2020
- b. LAFCo File No. 20-05 - Proposed Outside Service Agreement for water by the City of Redwood City to a new single-family home at APN 068-064-300, unincorporated San Mateo County, pursuant to Government Code Section 56133
- c. LAFCo File No. 20-06 - Proposed annexation of 17 Redberry Ridge, Portola Valley to On-site Wastewater Disposal Zone (OWDZ) of the West Bay Sanitary District

Commission Action: Commissioner Garbarino moved to approve the consent agenda and Commissioner Horsley seconded the motion, which passed unanimously by roll call

**COMMISSIONERS:** JOSHUA COSGROVE, CHAIR, SPECIAL DISTRICT ▪ WARREN SLOCUM, VICE CHAIR, COUNTY ▪ RICH GARBARINO, CITY ▪ DON HORSLEY, COUNTY ▪ MIKE O'NEILL, CITY ▪ RIC LOHMAN, SPECIAL DISTRICT ▪ ANN DRAPER, PUBLIC

**ALTERNATES:** KATI MARTIN, SPECIAL DISTRICT ▪ HARVEY RARBACK, CITY ▪ JAMES O'NEILL, PUBLIC ▪ DAVE PINE, COUNTY

**STAFF:** MARTHA POYATOS, EXECUTIVE OFFICER ▪ REBECCA ARCHER, LEGAL COUNSEL ▪ ROB BARTOLI, MANAGEMENT ANALYST ▪ ANGELA MONTES, COMMISSION CLERK

vote. (Ayes: Commissioners Draper, Garbarino, Horsley, Lohman, Vice Chair Slocum and Chair Cosgrove. Abstentions: None; Noes: None)

**3. Public Comment for Items Not on the Agenda**

No written or oral comments from the public.

**4. Consideration of Revisions to the Adopted 2020-2021 LAFCo Budget**

This item was continued to September 16, 2020 meeting.

**5. Legislative and Policy Committee**

a. Legislative Report

Management Analyst Rob Bartoli shared that CALAFCO is now tracking 11 bills. He also noted that on July 31, 2020, the Policy and Legislative Committee met to discuss a proposed opposition comment letter for SB 414. The bill would allow the State Water Resources Control Board (SWRCB) to form, dissolve, or consolidate failing water systems that have either less than 3,000 service connections or that serve less than 10,000 people. He stated that Senator Anna Caballero, the bill's author, is proposing amendments that would remove authority from LAFCo to dissolve public water suppliers as part of the formation of these new water authorities and place these responsibilities solely with the State Water Resources Control Board.

Mr. Bartoli stated that CALAFCO submitted an opposition letter with a number of concerns with the bill regarding LAFCo authority and fiscal impacts to LAFCos. CALAFCO also requested comment letters from member LAFCos be sent to Senator Caballero and the Assembly Appropriations Committee by August 14, 2020, prior to the Commission's next meeting. He stated that per Commission policy, the Policy and Legislative Committee can approve legislative comment letters if the comment period is prior to the next Commission meeting. The Committee reviewed a draft letter and provided feedback that focused on local concerns and recommend a more customized letter with the CALAFCO letter as an attachment. The letter was reviewed again on August 11, 2020 via email by the Committee members and approved to be sent to Senator Caballero and the Assembly Appropriations Committee.

He finalized by sharing that the bill we be out of the suspense file tomorrow and heard by the Appropriation Committee. He stated that while the sponsor listened to some of the CALAFCO concerns such as notification to LAFCo, as most recently amended the bill still leaves LAFCo out of the decision making process for formation of a new water agency or

dissolution of the existing agency. Mr. Bartoli stated that along with CALAFCo, San Mateo LAFCo will be watching the bill as it moves forward and keep the Commission and Legislative Committee informed.

Mr. Bartoli responded questions from the Commission regarding this bill.

b. Comments letters for SB 414 and Plan Bay Area 2050

Executive Officer Poyatos referred to the letter to the Metropolitan Transportation Commission commenting on the Plan Bay Area 2050 Blueprint Strategies. She shared that the draft letter was reviewed by the Legislative and Policy Committee and edits were made based on the Committee's input.

She stated that the Plan Bay Area 2050 is a long-range regional plan for the nine San Francisco Bay Area counties. The plan focuses on four key issues—the economy, the environment, housing and transportation—and is intended to identify a path to make the Bay Area more equitable for all residents and more resilient in the face of unexpected challenges.

Ms. Poyatos stated that the Draft Blueprint ("the Blueprint") is the first draft of Plan Bay Area 2050. She noted that the Blueprint targets Improving Affordability, expanding housing opportunities, walkable places, traffic and roadway safety, sea level rise and economic growth. |

Ms. Poyatos noted that the LAFCo related comments submitted addressed incentivizing annexation of unincorporated areas to cities and reminding the MTC/ABAG that special districts, in particular sewer, water and fire districts, should be included in the planning process to assure service level and capacity will be adequate to meet the needs identified in the final plan.

**6. CALAFCO**

a. Nominations for 2020-2021 CALAFCO Board of Directors

Ms. Poyatos gave a brief update on nominations for CALAFCO Board of Director for the coastal region.

## **7. Commissioner/Staff Reports**

Commissioner Horsley gave a fire update. He stated that roughly 1,000 people have been evacuated and certain parks have been closed and noted that fire resources are stretched thin throughout California.

Commissioner Lohman shared that the San Mateo special district chapter held their first meeting of the year via Zoom. He mentioned that this meeting was well attended.

Ms. Poyatos reported that staff is continuing to work remotely, while coming into the office on some occasion. She noted that staff is continuing to work on the Special District selection committee process and is awaiting authorizations from certain districts.

## **8. Adjournment**

Chair Cosgrove adjourned the meeting at 2:53 p.m.